



Peninsula Metropolitan Park District

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REGULAR MEETING MINUTES: Tuesday, March 03, 2020, 7:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St., Gig Harbor, WA 98335)

Call to Order: The meeting of the Peninsula Metropolitan Park District was called to order by President Hill at 7:05 pm

Commissioners Present:

Maryellen (Missy) Hill
Amanda Babich
Laurel Kingsbury
Kurt Grimmer

Staff:

Doug Nelson
Eric Guenther
Elaine Sorensen
Stacie Snuffin

ITEM 1 Approval of Agenda

Commissioner Babich made the motion to approve the agenda, seconded by Commissioner Grimmer. The agenda was approved with a 4-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3.a Executive Director's Report

Executive Director Nelson offered to answer any questions the Board had for him. The Board and Nelson discussed the Adaptive Recreation program and how the program initially was developed. President Hill and staff briefly discussed the GCCM review process. President Hill discussed that the new Voyager Playground was approved and in the process of presenting for reimbursement. Hill asked that PenMet check into the access of the playgrounds to make sure they were accessible during after school hours. Commissioner Grimmer reported that he went by Hales Pass and that the new roof looked terrific. Eric Guenther, Planning & Special Projects Manager, discussed that it was not 100% completed but was close to being done. Commissioner Babich asked for clarification as to what SAO (State Auditor Office) stood for in the financial report. The Board and staff discussed the GPC tree planting project, astro turf home plates and an exterminator at Hales Pass looking for possible termites. Executive Director Nelson Discussed some upcoming training programs that PenMet is looking into for the staff. Eric Guenther gave an overview on the upcoming Parks Appreciation Day. Nelson discussed PenMet observing National Trails day on our trails and possibly giving some tours to our community.

3.b Financial Report

3.c President's Report

President Hill thanked the staff for their participation in the PenMet Staff Spotlight selection. Hill reported that she, Commissioner Babich and Executive Director Nelson met with two neighbors about the lighting and safety at Sehmel Park and that there will be another neighborhood meeting to update them on the lighting project and their safety concerns. President Hill also announced PenMet had their Audit Exit interview which went well. Hill also reported we discussed the sub-committees at the study session and that some of the commissioners and PenMet Staff attended the Chamber of Commerce Awards Gala last weekend where a couple of PenMet staff members were nominated for two different awards.

ITEM 4 Consent Agenda

Commissioner Grimmer made the motion to approve the agenda, seconded by Commissioner Kingsbury. The agenda was approved with a 4-0 vote.

4.a Approval of Meeting Minutes

2-18-20 Study Session and Regular minutes

4.b Approval of Vouchers

\$92,361.72 Reference Number: V2020-081-099

ITEM 5 Unfinished Business: None

ITEM 6 New Business: None

ITEM 7 Comments by Board

Commissioner Babich checked in with staff regarding the Corona Virus and what other agencies are doing in our area. Executive Doug Nelson reported that PenMet has come up with a plan that was approved by PenMet's attorney and posted to the website. Board and Staff discussed what the plan would be for staff if they need to stay home from work due to the illness and office procedures for sanitizing in the office.

ITEM 8 Next Board Meetings: Tues. March 17, 2020 (Study and Regular) at City Hall location

ITEM 9 Executive Session: Discussion on personnel matter. (RCW 42.30.110(g))

ITEM 10 Adjournment

Commissioner Hill adjourned the meeting at 7:50 pm

APPROVED BY THE BOARD ON: 3/17/20

Mott

President

[Signature]

Clerk

Submitted by: *Stacie Snuffin*